## **General Personnel**

## 5:80 Court Duty

Employees are asked to endorse and forward the checks received from the courts for jury duty services to the District Business Office.

An employee should give at least five days' prior notice of pending court duty to the District.

## Witness Duty

The District will pay full salary during the time an employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court.

## **Jury Duty**

The District will pay full salary during the time an employee is absent due to jury duty.

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1, Jury Act.

Adopted: August 9, 2022

Rhodes SD 84.5